



## Karachi Tools, Dies & Moulds Centre

A subsidiary of Pakistan Industrial Development Corporation (PIDC)

ISO – 9001:2015 & ISO – 14001:2015 Certified Company

Ministry of Industries & Production, Government of Pakistan

Tender# 74/KTDMC/2019 -20

### PREQUALIFICATION DOCUMENTS

PREQUALIFICATION OF SUPPLIERS / VENDORS  
MANUFACTURERS, AUTHORIZED DISTRIBUTORS,  
IMPORTERS AND TRADERS FOR SUPPLY OF  
MACHINE TOOLING. INSERTS, INSERT HOLDERS,  
SOLID CARBIDE CUTTERS AND EJECTOR PINS  
NITRIDED.

Issued to: \_\_\_\_\_

Issued on: \_\_\_\_\_

Karachi Tools, Dies & Moulds Centre

#### Important Note:

The Bidder shall seal & affix to the company's stamp the envelope, duly marked as "Proposal of Prequalification of **MACHINE TOOLING FOR CNC & CONVENTIONAL MACHINES.**"

Envelops shall:

- a) Be addressed to "Admin & Procurement Department, Karachi Tools, Dies & Moulds Centre Sector 38, Korangi Creek Industrial Park, Korangi Creek Road Karachi, Pakistan".
- b) Bear the words, "DO NOT OPEN THE BID BEFORE (date and time of opening)"



# Karachi Tools, Dies & Moulds Centre

A subsidiary of Pakistan Industrial Development Corporation (PIDC)

ISO – 9001:2015 & ISO – 14001:2015 Certified Company

Ministry of Industries & Production, Government of Pakistan

## CONTENTS

1. Introduction.....	3
2. Prequalification Form .....	4
3. Administrative/Technical Force of the Firm.....	11
4. Conditions of Purchase .....	12
5. Evaluation Criteria .....	15
6. List of Required Documents .....	16



# Karachi Tools, Dies & Moulds Centre

A subsidiary of Pakistan Industrial Development Corporation (PIDC)

ISO – 9001:2015 & ISO – 14001:2015 Certified Company

Ministry of Industries & Production, Government of Pakistan

## 1- INTRODUCTION

Karachi Tools, Dies & Moulds Centre intends to Prequalify of Suppliers, Vendors, Manufacturers, Authorized Distributors, Importers, and Traders of following CNC & Conventional Machines Tooling in order to streamline its procurement procedures till **Dec 2022**.

1. Inserts and Insert Holders
2. Cutter Solid Carbide Flat End Mill, Ball Nose & Bull Nose
3. Ejector Pin Nitrided

All reputable and established firms are invited to apply for the participation in the Prequalification process and submit the attached prequalification forms. A transparent evaluation method shall be adopted in order to prequalify the prospective suppliers, vendors, manufacturers, authorized distributors, importers, and traders. The performance of each prequalify suppliers, vendors, manufacturers, authorized distributors, importers, and traders will be closely monitored and periodically reviewed in terms of quality, delivery, credit terms and other contractual obligations during the contractual period.

KTDMC will issue the RFQ/Invitation of Bid in favor of prequalified suppliers, who have been registered in that particular category through e- mail, fax, and/or courier. KTDMC will process all the procurements in accordance with the policy defined and specified under PPRA Rules, 2004.

Prequalification documents containing the detail terms & conditions are available at given below address and can be collected against non-refundable fee of **Rs.500/-** in the shape of demand draft or pay order in favor of **“Karachi Tools, Dies & Moulds Centre”** from **January 18, 2020 to February 04, 2020** Monday to Friday between 9:00 a.m. to 5:00 p.m. Prequalification documents can also be downloaded from [www.ktdmc.com](http://www.ktdmc.com) free of cost.

The proposals, duly prepared in accordance with the instructions provided in the prequalification documents must reached at the office of KTDMC in sealed envelopes marked as **“Proposal for Pre-qualification of Tooling’s ”** on or before **February 04, 2020 at 3:00 p.m.** Proposals will be opened the same day at **3:30 p.m.** in the presence of applicants or their authorized representatives who intend to be present. This advertisement is also available on PPRA website at [www.ppra.org.pk](http://www.ppra.org.pk)

Duly filled prequalification documents with authorize signature & company’s seal can be sent/forward in sealed envelope to Admin & Procurement Department (Tender Box) either through courier or by hand.

## 2-PREQUALIFICATION FORM

### Particulars

Company Name			
National Tax No.(NTN)		Sales Tax Registration No.(STRN)	
Company's date of Established			

Please check the appropriate box

Legal Status of Firm	Proprietor	<input type="checkbox"/>	Association of Persons (Aop)	<input type="checkbox"/>	Others (Please Specify) _____	<input type="checkbox"/>
	Company	<input type="checkbox"/>	-	-		
Type of Business	Manufacturer	<input type="checkbox"/>	Importer	<input type="checkbox"/>	Others (Please Specify) _____	<input type="checkbox"/>
	Authorized Distributor	<input type="checkbox"/>	Trader	<input type="checkbox"/>		

Registered Office Address			
City/Town		Postal Code	
Phone		Fax	
Email Address		Website Address	

Branch Office Address			
City/Town		State/Province	
Country		Postal Code	
Phone		Fax	

Factory / Warehouse Address			
City/Town		State/Province	
Country		Postal Code	
Phone		Fax	



## Karachi Tools, Dies & Moulds Centre

A subsidiary of Pakistan Industrial Development Corporation (PIDC)

ISO – 9001:2015 & ISO – 14001:2015 Certified Company

Ministry of Industries & Production, Government of Pakistan

### COMPANY / SUPPLIER BANKING DETAILS

Bank (s) Name			
Title of Account			
Account Number		Branch	
Type of Account		City / Country	

Owner Name		National ID Number	
Mailing Address			
Phone		Fax	
Email			

# Karachi Tools, Dies & Moulds Centre

A subsidiary of Pakistan Industrial Development Corporation (PIDC)  
Ministry of Industries & Production, Government of Pakistan

## COMPANY / SUPPLIER PROFILE

1	Primary Business Details	1	
		2	
		3	
		4	
2	List of Items / Goods to be supplied	1	
		2	
		3	
		4	
3	Detail of authorization in case of Distributor/Importer (Attached copy of Letter/Certificate)	1	
		2	
		3	
		4	
4	Any Other Information that supplier may like to provide		

## Karachi Tools, Dies & Moulds Centre

A subsidiary of Pakistan Industrial Development Corporation (PIDC)

Ministry of Industries & Production, Government of Pakistan

### Goods of specialization applied for Pre-Qualification

**Prospective bidder may apply for single or multiple categories of items**

(Please Tick"√" "for items to be supplied or delivered & mention country of origin)

S. No	Categories	Items/Goods Name		Annual Expected Qty	Brand	Country of Origin	√'Selection Item/Goods
01	<b>Insert Holders &amp; Inserts</b>  <b><u>Brands</u></b> including Dijet, Seco, Taegu Tec, Ceratip, Mitsubishi & Kyocera or Equivalent.  <b><u>Country of Origin</u></b> Japan, Korea, Taiwan or Equivalent	i.	Ball Nose Inserts	150 Pieces			
		ii.	Ball Nose Inserts Holders Ø 8 mm ~ Ø 45mm	12 Pieces			
		iii.	Bull Nose Inserts	150 Pieces			
		iv.	Bull Nose Holders Ø 8 mm ~ Ø 45mm	12 Pieces			
		v.	Flat Cutter Inserts	1500 Pieces			
		vi.	Flat Cutter Holders Ø 8 mm ~ Ø 45mm	40 Pieces			
		vii.	Face Mill Cutter Inserts	600 Pieces			
		viii.	Face Mill Cutter Holders Ø 60mm ~ Ø 400mm	6 Pieces			
		ix.	Flying Cutter Inserts	400 Pieces			
		x.	Flying Cutter Holders Ø 60mm ~ Ø 400mm	6 Pieces			
		xi.	High Feed Cutter Inserts	750 Pieces			
		xii.	High Feed Cutter Holders Ø 8 mm ~ Ø 45mm	40 Pieces			
		xiii.	Turning Inserts for CNC Lathe	300 Pieces			
		xiv.	Boring Inserts	400 Pieces			

## Karachi Tools, Dies & Moulds Centre

A subsidiary of Pakistan Industrial Development Corporation (PIDC)  
Ministry of Industries & Production, Government of Pakistan

		xv.	Boring Bar Size 8~60mm Range 2~5mm	3 Pieces			
		xvi.	Boring Head Size 8~250mm	3 Pieces			
		xvii.	Solid Carbide Shank	24 Piece			
02	<b>Cutting Tools Solid Carbide</b>  <b><u>Country of Origin</u></b> Japan, Korea, Taiwan or Equivalent	i.	End Mill Cutter Solid Carbide Flat 04 Flute. Size Standard & Long Length. Dia. 0.5 mm to 35 mm.	500 Pieces			
		ii.	Cutter Solid Carbide Ball Nose 04 Flute & 02 Flutes. Size Standard & Long Length. Dia. 1 mm to 25 mm.	300 Pieces			
03	<b>Ejector Pin Nitrided</b> JIS-Standard	i.	Ejector Pin Nitrided Ø1~35mm Straight.	2500 Pieces			

**Note:**

KTDMC may demand from prospective suppliers, vendors, manufacturers, authorized distributors, importers, and traders to provide sample of the tools offered in order to check its performance.



## Karachi Tools, Dies & Moulds Centre

A subsidiary of Pakistan Industrial Development Corporation (PIDC)  
Ministry of Industries & Production, Government of Pakistan

### List of Customers/Client (Companies/Organization/Business)

S. No	Name of Company/Organization	Current Business / Scope of work	No. of Years	Annual Contract Volume
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				



## Karachi Tools, Dies & Moulds Centre

A subsidiary of Pakistan Industrial Development Corporation (PIDC)  
Ministry of Industries & Production, Government of Pakistan

The information given above is true to the best of our knowledge. Further we undertake to provide timely information to KTDMC of any changes that may take place later in the status of company's business / agency or the management.

The terms and conditions attached have been read, agreed and signed.

Authorized Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Date: \_\_\_\_\_

Note: In case of insufficient space against any column, please attach separate sheet (s) for details /information.



## Karachi Tools, Dies & Moulds Centre

A subsidiary of Pakistan Industrial Development Corporation (PIDC)  
Ministry of Industries & Production, Government of Pakistan

### 3- ADMINISTRATIVE /SALE/MARKETING/TECHNICAL FORCE OF THE FIRM

List of staff of the firm (Note: In case of insufficient space against any column, please attach separate sheet (s) for details information.)

S.No	Name	Designation	Qualification	Years of Service	Experience	Technical	Sales/Mark/Admin
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							

### 4- CONDITIONS FOR PURCHASE

Karachi Tools, Dies & Moulds Centre, a subsidiary of PIDC hereinafter termed as "the Company". The person, firm or Vendor supplying the goods is hereinafter termed as "the supplier". Following conditions of the purchase are agreed by the supplier.

1. Acceptance of the purchase order:

The supplier will confirm the Acceptance / Acknowledgment of its receipt by email, electronic message, fax or by return post soon after the receipt of the Purchase Order from the Company.

2. Advise notes or delivery challan:

All goods must be accompanied by Advice Note or Delivery Challan on which the Order number, quantity and supplier's name is clearly shown. Non-compliance with this condition renders the goods liable to non acceptance. Such goods will be held by the Company solely at supplier's risk and if not cleared by supplier within 15 days, Company shall not be hold responsible for any loss to the consignments.

3. Delivery time:

The period of delivery will commence from the date as given in purchase order.

4. Delivery location:

Supplier shall deliver the goods at KTDMC office.

5. Delivery date:

The order is liable to cancellation if the goods not delivered within the specified time given in the purchase order and the same would be procured from second lowest supplier.

6. Force Majeure:

Should delivery be hindered or delayed by any cause beyond the supplier's reasonable control including strikes, lock-outs, war, fire, accidents, reasonable extension may be granted at the sole discretion of the company.

7. Inspection:

a. The Company reserves the right to inspect any goods after or before dispatch from the supplier's premises or arrange third party inspection but such inspection shall not relieve the suppliers from responsibility or liability nor be interpreted so as in any way to imply acceptance of such goods.

b. Goods delivered must be in accordance as per approved Company standard.

## Karachi Tools, Dies & Moulds Centre

A subsidiary of Pakistan Industrial Development Corporation (PIDC)  
Ministry of Industries & Production, Government of Pakistan

**8. Delivery beyond the demanded quantity:**

No over and above quantity will be accepted as requested by company. Supplier should take prior confirmation from the company.

**9. Marking on goods:**

When required by company the suppliers shall tag the goods and tooling's in accordance with instructions given in purchase order.

**10. Delivery of goods:**

Goods supplied must correspond in all respects, Purchase Order and must conform in every respect to sample specification. In the absence of sample, goods supplied must be the best and of first class workmanship. Failure to comply with this clause will render the goods liable to be rejected.

**11. Condition of goods:**

All items must meet in all respects the specifications and conditions of the order, and must be in good condition on receipt, otherwise they will be liable to rejection.

**12. Delivery of goods to authorized person:**

The suppliers will deliver the goods ordered to the authorized representative of the Company who will sign each delivery note, otherwise the Company will not be held responsible for the goods delivered contrary, to this instruction.

**13. Rejected goods:**

In case of rejection of goods or items as per clause 12 above, it will be at suppliers risk and expense. Any item receive damaged will not be accepted and will be removed by the suppliers for replacement at their expense. In case of failure to remove such goods, Clause 2 of this order will apply.

**14. Purchase Order reference number:**

All bills, advice notes, delivery challans and correspondence must show the Purchase order number.

**15. Disclosure of confidential material:**

Any plans, drawings, designs and specifications supplied by the Company to the Supplier in pursuance of any enquiry for quotations shall remain the property of Company and any information derived there from or otherwise communicated to the suppliers in connection with any such enquiry shall be regarded by the suppliers as confidential and shall not, without the consent in writing of the Company, be published or disclosed to any third party or made use by the suppliers except for the purpose of implementing this Order.

16. Termination:

If the suppliers fail to comply with any of the above conditions, the order may be cancelled by the Company and the Company will not bear any loss incurred by the supplier due to cancellation of order.

17. Submission of bills:

Bills are to be submitted to the Company with advice notes/challans/purchase order number and date.

18. Arbitration:

After coming into force of the procurement contracts, disputes between the parties to the contract shall be settled by arbitration.

19. Taxes:

Taxes will be deducted according to government rules and regulations.

20. Payment Terms:

Payment to supplier will be made against their invoices within the time given in the conditions of the purchase order, which shall not exceed thirty days from the date of receiving supplies by the Company.

20. Disqualification of suppliers and contractors:

KTDMC, consonance with Rule 18 of PPRA rules shall disqualify a supplier or contractor if it finds, at any time, that the information submitted by him concerning his qualification as supplier or contractor was false and materially inaccurate or incomplete.

21. Blacklisting of suppliers and contractors:

KTDMC shall permanently or temporarily bar, from participating in procurement proceedings, suppliers and contractors who either consistently fail to provide satisfactory performances or are found to be indulging in corrupt or fraudulent practices. Such barring action shall be duly publicized and communicated to the Authority: Provided that any supplier or contractor who is to be blacklisted shall be accorded adequate opportunity of being heard according to **Rule 19** of PPRA rules, 2004.

## 5- EVALUATION CRITERIA

Total Marks ----- 100

Qualification Marks----- 50

**Prequalification evaluation criteria for Insert, Insert holder, cutter solid carbide flat and Ball nose & Ejector pin nitrided.**  
**To be evaluated by KTDMC**

S. No	Evaluation Factors	Criteria	Mark Criteria
1	Manufacturer/Authorized Distributor/ Importer/ Traders <b><u>Attached Certificate of Registration / Authorization.</u></b>	Manufacturers	<b>20</b>
		Authorized Distributors/ Importer	15
		Traders/local suppliers	10
2	Relevant Experience <b>(Attached at least two Purchase Orders/ Contracts/Work Orders)</b>	5 Years and Above	<b>20</b>
		Less than 5 upto 3 years	10
		Less than 3 upto 1 years	5
		Less than 1 years	0
3	List of Customers <b>(Mentioned on Page 09)</b>	5 and above	<b>20</b>
		Less than 5 upto 3	15
		Less than 3 upto 1	10
		Nil	0
4	Annual Business Turnover <b>(Attached Income Tax Return)</b>	10 Millions and Above	<b>20</b>
		Less than 10 Millions upto 5 Millions	10
		Less than 5 Millions upto 2 Millions	5
		Less than 2 Millions	0
5	List of Personnel's <b>(Mentioned on Page 11)</b>	Administrative & Sales Staff 3 and above	<b>10</b> 10
		Less than 3 upto 2	5
		Less than 2	<b>0</b>
		Technical Staff 3 and above	<b>10</b> 10
		Less than 3 upto 2	5
		Less than 2	<b>0</b>
	<b>Total Marks</b>		<b>100</b>

## Karachi Tools, Dies & Moulds Centre

A subsidiary of Pakistan Industrial Development Corporation (PIDC)  
Ministry of Industries & Production, Government of Pakistan

### **Important Note:-**

Any document, statement, declaration or information provided if proved false, misstated, concocted, or incorrect at any time during or after prequalification, shall result into permanent disqualification as per PPRA Rule # 18 and black listing of the firm/Supplier/Partner(s) with their names displayed on PPRA website.

### **List of documentary evidence:**

Prequalification proposal to be submitted along with following information/documents:

- 1- Copy of NTN Certificate
- 2- Copy of Registration Certificate under Sales Tax Act.
- 3- Copy of Authorization Certificate/any proof of being Importer /Trader.
- 4- List of Customer/ Client.
- 5- List of Staff/Personnel's of the Firm.
- 6- Copy of minimum two purchase orders/contracts of customers/client.
- 7- Income tax return (last year)
- 8- Affidavit on Judicial stamp paper of Rs.100 that firm is not black listed from any procuring agency.

Advertisement can also be seen on [www.ppra.org.pk](http://www.ppra.org.pk) & [www.ktdmc.com](http://www.ktdmc.com)

### **Admin & Purchase Department**

**Karachi Tools, Dies & Moulds Centre**

**Sector no 38, Adjacent to Pakistan Refinery Limited,**

**Korangi Creek Road Karachi, Pakistan**

**Ph: (92-21) 35120501 & 35120499 - 500 Fax: (92-21) 35121890**